

**WASHINGTON STATE
DEPARTMENT OF HEALTH
BOARD OF DENTURISTS
MEETING MINUTES**

Friday, April 28, 2006 - 9:00 a.m.

Department of Health, Town Center 2, 111 Israel Road Southeast, Room 158
Tumwater, WA 98501

On April 28, 2006, the Board of Denturists met at the Department of Health, Town Center 2, 111 Israel Rd. S.E., Room 158, Tumwater, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

BOARD MEMBERS PRESENT

Bruce Anderson, Chair
Robert Fettig
Robert Ford
James Henderson, Public Member
Michael Gillespie, ProTem Member
Bernie Kopfer, DDS

STAFF PRESENT

Vicki Brown, Health Services Consultant 3
Joy King, Executive Director
Jennifer Bressi, Health Services Consultant 1

GUESTS PRESENT

No guests present

BOARD MEMBERS ABSENT

J. Eric Hansen
Richard Green, Public Member

OPEN SESSION – Friday April 28, 2006

1. **CALL TO ORDER** - The meeting was called to order at 9:00 a.m.
 - 1.1. Approval of Agenda – The agenda was approved with the addition of item number 3.6, Organizational Changes and the addition to item number 7, Jurisdiction Review.
 - 1.2. Approval of January 20, 2006 Meeting Minutes – The minutes were approved as presented.
2. **BOARD 2005 - 2007 BUSINESS PLAN** - The Board reviewed and discussed the additions of patient safety to the business plan. The 2005 - 2007 business plan was approved as presented.

3. PROGRAM MANAGEMENT REPORT – Staff provided an update to the Board on each of these areas.

- 3.1. Budget – The January and February interim operating reports were provided to the Board. There was a large discussion regarding budget and the ability to spend dollars. Ms. King provided a brief presentation on allotment vs. revenue. A projection of travel shows that line item will be overspent if meetings continue as planned. The Board agreed to cancel the July meeting and keep the September meeting scheduled. The Board would like an explanation of what “other” is on the budget report.
- 3.2. Disciplinary Information and Update – Updated disciplinary statistics were provided to the board from January 13, 2006 through April 12, 2006. There has been only one disciplinary action taken during this time period.
- 3.3. Legislative Update – No program specific legislation to report. National databank background checks were created for all health professional credentialing.
- 3.4. Consolidation of reference books – DOH staff have completed the reference of exam questions to appropriate book. Due to the number of questions, the packet seemed too large to copy at this time. There are several questions that Judy Worker could not locate. The expertise of the Board is needed to complete the listing. Many books were used. The Board asked if staff could bring a book listing with how many questions from the exam reference to each book.
- 3.5. Follow-up from Previous Board Meetings – Ms. Bressi created a map by counties listing the number of licensed denturist in each county. The list does not include denturist with alternate locations in specific counties.
- 3.6. New support staff was hired, Sandra Pearson. She starts on May 4, 2006. Ms. Bressi has accepted a promotional position within the organization and her last day is May 5, 2006. Recruitment will begin to fill the position.

4. INTERN/EXTERNSHIP SURVEY – The Board created a sub-committee to create a survey asking licensed Denturists if they would be willing to accept student intern/externships. The sub-committee needs some input from the Board. Many questions need to be addressed such as: 1) Is the Board required to review the work site or is the school responsible? 2) Do we send a paper survey, electronic survey, make phone calls? The Board provided the following questions:

- Are you willing to provide an intern/externship to a student?
- Would you pay the student a salary?
- Would you accept a clinic review/evaluation? Board or School?

Dr. Kais may already have some type of contract agreement and clinic review checklist for intern/externships of students. Staff will contact Dr. Kais for this information.

5. **DENTURIST SCHOOL APPLICATION REVIEW** – The Board assigned Bernie Kopfer, DDS and Bruce Anderson to review the Vancouver Community College Denturist program and to present their findings to the board at the September meeting. The Board would also like to invite the program administrator(s) to provide a presentation to the board at the September meeting.
6. **FUTURE AGENDA ITEMS**
 - Book listing with number of exam questions associated to that book.
 - Licensing by reciprocity/endorsement – Jurisdiction Review - Maine
 - Indian Reservation exemptions
 - George Brown University education, graduation requirements
 - Vancouver Community College denturist program presentation and review
 - Intern/Externship clinic review checklist and contract agreement for student intern/externships, contact Dr. Kais at Bates Technical College.
7. **OTHER OPEN SESSION BUSINESS** – (For discussion only)

Mr. Ford asked what the regulations were regarding someone practicing on an Indian reservation. Law provides individuals working on Indian reservations exemption from state licensure. Mr. Ford asked if the State of Maine has reciprocity with the State of Washington. Ms. Brown explained the Board reviews Maine's licensing requirements and makes a decision. Mr. Ford asks that the Board re-review Maine's licensing requirements along with the graduation requirements from George Brown University. Jurisdiction review and George Brown University requirements will be reviewed at the next meeting.
8. **EXAM QUESTIONS / REFERENCED BOOKS** – The board choose not to go into closed session for this item, they would like the book listing with the number of exam questions to assist in the consolidation of books. This will be reviewed at the next board meeting.
9. **ADJOURNMENT** - The meeting was adjourned at 12:05 p.m. with no further business.

Respectfully Submitted By:

Approved By:

Vicki Brown, Program Manager

Bruce Anderson, Chair